

LMCA STAFFING REQUEST: 20\_\_

Name \_\_\_\_\_ E-Mail \_\_\_\_\_  
 Phone \_\_\_\_\_ Cell# \_\_\_\_\_ Best Time To Call \_\_\_\_\_  
 Media \_\_\_\_\_

Each participating artisan, excluding major chairs and executive officers work to staff the show for 8 hours.

As we have become more successful, our need for staffing has increased. Since we cannot physically add more vendors to the show due to space limitations, it becomes more important for all of our members to do their share. As in the past, a qualified alternate may be designated for shift work with the approval of the staffing chair.

\_\_\_\_\_ I will have a designated alternate worker for some/all shifts. Name \_\_\_\_\_ Phone \_\_\_\_\_

	FRIDAY	SATURDAY	SUNDAY
7-10am	XXXXXXXXXX		
	XXXXXXXXXX		
10-11	XXXXXXXXXX		
11-12	XXXXXXXXXX		
12-1			
1-2			
2-3			
3-4			
4-5			XXXXXXXXXX
5-6			XXXXXXXXXX
6-7			XXXXXXXXXX
7-9			XXXXXXXXXX
pm			XXXXXXXXXX
9 pm			XXXXXXXXXX
7 am			XXXXXXXXXX

Position	FRI	SAT	SUN
Greeter			
Floor Observer			
Hold Table			
Sales Table			

\_\_\_\_\_ Schedule me "wherever/  
 whenever"  
 \_\_\_\_\_ Space out over all 3 days  
 \_\_\_\_\_ Prefer to do most on one  
 day

PLEASE NUMBER 1<sup>st</sup> - 4<sup>th</sup> CHOICE FOR EACH DAY

PLEASE NOTE: Break times are not part of working hours. If a break is necessary, allow for it on the chart.

ADDITIONAL INFORMATION we need for the person doing the shifts: examples---  
 can't sit, can't stand, can't walk, no night driving, other....

Please return form to Staffing Chair: Blithe Jensen  
 9135 N Chase Ave  
 Portland, OR 97217

Please "XXXX" any time you are NOT available to do show staffing.

EXTENDED SECURITY: 2 people/shift: 7am - 10am Saturday or Sunday

6pm - 9pm Friday

5pm - 9pm Saturday

OVERNIGHT SECURITY: 2 people/shift: 9pm- 7am Friday or Saturday

PLEASE WRITE YOUR NAME IN THE APPROPRIATE BOX(ES) IF YOU WOULD  
 LIKE TO BE CONSIDERED FOR ANY OF THESE POSITIONS (These are the grayed boxes.)

Questions? 503-289-9048 (answering machine  
 answers on the 7<sup>th</sup> ring)